



CoDA Service Conference 2023 Motion Form

Check one: **Motion** (Board - CoDA Inc.)
 Motion (Board - CoRe – CoDA Resource Publishing)
 Motion (Committee)
 Committee Name: Delegate Relations Task Force
 Motion (VE - Voting Entity)
 Voting Entity Name-

First Draft: May 4, 2023

Submitted Date: May 10, 2023

Due 75 day prior to CoDA Service Conference (CSC)

Motion Number: 1. (X) 2. () 3. () 4.() 5. () **(Check One)**

Revision #: _____ **Revision Date:** _____

Due 60 day prior to CoDA Service Conference (CSC)

Motion Name: Delegate Relations Task Force (DRTF) transition into Delegate Relations Committee (DRC)

Motion: Delegate Relations Task Force (DRTF) will dissolve and a standing committee titled Delegate Relations Committee (DRC) will be created

Background & Remarks:

The Delegate Relations Task Force was created at the CoDA Service Conference 2022. Since the conference, we have held monthly meetings, and created a Mission Statement and now a Motion to become a committee.

DELEGATE RELATIONS COMMITTEE (DRC) Mission:

We will offer current delegates instruction and guidance in their responsibilities at the annual CoDA Service Conference (CSC) and within their Voting Entities. We will help educate delegates in the structure of World Service Committees and the work they perform, and in their role as a communication conduit between World Service Committees, Intergroups and Voting Entities.

Tasks and Responsibilities of the Committee may include:

Create guidelines for delegates to aid in effective participation with the Intergroups and Voting Entities they represent

Help past and current delegates become familiar with World Service Committees and the role they each play in CoDA

Design and implement opportunities for interpersonal connection among current and past delegates

Encourage communication between delegates and World Service Committees

Plan and lead Delegate Relations Committee Gathering at annual CoDA Service Committee

Assist the Events Committee with future CSC/ICC site locations

Develop and maintain a complete and accurate Policies & Procedures Manual

Oversee Delegate Relations Committee compliance for all Fellowship Service Manual Committee requirements

Coordinate with CoDA Literature Committee to create a delegate relations pamphlet (service item)

This motion requires changes to: (please check any that apply)

 Bylaws
 X FSM P1

- FSM P2**
- FSM P3**
- FSM P4**
- FSM P5**
- Change of Responsibility**
- Other:** _____

(Data Entry Use Only)

Motion result: _____

Please email to submitcsc@codas.org
(If you want assistance writing your motion, please send email to
Board@CoDA.org)