



**CoDA Service Conference (CSC)
2024 Motion Form**

Check one:

_____ **Motion submitted by:** Board - CoDA Inc.

_____ **Motion submitted by:** Board - CoDA Resource Publishing (CoRe)

_____ **Motion submitted by:** (Committee)

Committee Name: _____

_____ **Motion submitted by:** Voting Entity (VE)

VE Name: _____

Submitted Date: _____

IMPORTANT DEADLINES:

- **Motions** are due **75 days** prior to CSC which for this year is **Wednesday, 2024 May 8**.
- **Bylaw** changes/amendments are due **75 days** before CSC which for this year is **Wednesday, 2024 May 8**. These changes/amendments cannot be brought to the floor if this deadline not met. In accordance with our Fellowship Service Manual (FSM) and CoDA Bylaws, Bylaw amendments are to be submitted to the Board Secretary: secretary@codas.org.
- **Revisions** are due **60 days** prior to CSC which for this year is **Thursday, 2024 May 23**.

Motion Number: 1. () 2. () 3. () 4. () 5. () (Check One)

Revision #: _____ **Revision Date:** _____

Note: Please refrain from using CoDA acronyms such as VE, CEC, IMC, etc. when completing this form unless you make a reference such as: CoDA Events Committee (CEC) then use CEC.

Motion Name: _____

Motion – In this section write exactly what the motion is. Do NOT attach a file. (If the motion is to change something in the FSM, be sure to write exactly how the wording should appear in the FSM):

Intent, background, other pertinent information (Do NOT attach a file. If you have reference documents, please embed them here):

Remarks:

We ask that you use the most current FSM on CoDA.org and be very specific where this change should be made to include references to a certain sentence, paragraph, etc. You may copy and paste from the current FSM to ensure accuracy and indicate as “current wording:”, then list the change or update by indicating “new wording:”.

This motion requires changes to the following: (check all that apply)

- CoDA Bylaws: Page/Section # _____**
- FSM Part 1 – Structure and General Information: Section # _____**
- FSM Part 2 – Meeting Handbook: Section # _____**
- FSM Part 3 – Guidelines for Other Service Levels: Section # _____**
- FSM Part 4 – Service Conference Procedures: Section # _____**
- FSM Part 5 – World Level Service Details: Section # _____**
- Change of Responsibility: _____**
- Other: _____**

Specific details:

Section # and title:

Copy and Paste from most current FSM on CoDA.org.

Motions are to be sent to: submitcsc@coda.org

Bylaw changes/amendments are to be sent to: secretary@coda.org

If you want assistance writing your motion, please send email to: Board@CoDA.org

(Data Entry Use Only)

Motion result: _____